



EUROPEAN UNION

DELEGATION OF THE EUROPEAN UNION TO ICELAND

Driver

The Delegation of the European Union in Iceland is recruiting a Driver who is also ready and able to take on many different tasks in a dynamic environment.

General roles and responsibilities

- Driving duties including evening and week-end duty
- Deliver local outgoing mail, messages, invitations and documentation
- Execute minor purchases and providing logistic support
- Ensure that the vehicle is clean and in roadworthy state at all times

Qualifications

- At least three years experience as a driver
- Excellent knowledge of Reykjavik and driving conditions in Iceland
- Knowledge of automobile mechanics
- Very good spoken English and Icelandic
- Discrete with a strict sense of confidentiality

The candidate should be available to start work from April 2010. Salary will be determined according to EU Delegation salary scales for locally employed staff. The monthly salary range for this post is fixed between ISK 240,085 – ISK 298 280 depending on qualifications and experience.

Short-listed candidates will be interviewed. The successful candidate will be required to supply references.

Please send your application letter and CV in English by 12 March 2010 to:

Delegation-iceland@ec.europa.eu